

## How to find your timetable online

- 1 On the home page of [www.witt.ac.nz](http://www.witt.ac.nz) there is a link on the right hand side – 2019 Timetables. Click on the link. This will take you to the homepage of the timetables. Click on 2019 Timetable.

Home - Study at WITT - Course Timetables

### STUDY AT WITT

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### COURSE TIMETABLES

Welcome to your course timetable resource. This page enables you to view dates, times and locations for your courses to help you find out where you need to be and when.

Please be aware that changes to timetables are updated on a regular basis and it is therefore important to check your timetable frequently.

It is advisable that you check your timetable on a week to week basis as this is more user-friendly if your classes are in different locations or if you have a change of tutor.

- Click [HERE](#) for instructions on how to use the timetable system.

There are different ways of accessing your timetable:

- by programme
- by module/course
- by staff member

There are different ways of viewing your timetable

- by semester
- by term
- by week

Click on the below link to access your course timetable:

**2019 Timetable**

**Not all 2019 timetables have been finalised.** These will be available online at the end of January 2019. Alternatively, contact your department to see if they have a draft timetable during now and the end of January.

If you have any queries please contact the department or email [timetable@witt.ac.nz](mailto:timetable@witt.ac.nz)


At the time of publication, the information in this timetable was deemed to be correct. Please note that WITT reserves the right to change this information without prior notice.

[Request Further Information  
CLICK HERE!](#)

[New Zealand Applicants  
ENROL ONLINE NOW!](#)

[International Applicants  
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- 2 Selecting **Programme of Study** - located on the left hand panel can give you a timetable based on your programme.

 **2019 WITT Timetables**

- Information
- Locations
- Programmes of Study**
- Modules
- Staff
- Student Sets

**Programmes of Study**

Select Department:

Refine your search by typing any part of the programme name:

Select Programme(s):

- Accounting Technician Diploma
- Achievement in Food Safety
- Achievement in Licence Controller
- Bachelor of Applied Management - Full Programme
- Bachelor of Applied Management - Yr1
- Bachelor of Nursing Yr1
- Bachelor of Nursing Yr2
- Bachelor of Nursing Yr3

Week(s):

- This Week
- Next Week
- Full Year
- Semester 1
- Semester 2
- Term 1

Day(s):

- All Week (Mon - Sun)**
- All Weekdays (Mon - Fri)
- All Weekend (Sat - Sun)
- Monday

Time:

- 08:00am - 22:00 (Day and Evening)

Select Report Type:

- Grid

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- 3 Under **Programme of Study**
  1. Select the relevant **Department** with the drop down menu (Administration, Art & Design etc)
  2. Under **Select Programme(s)** Select the Programme that you have enrolled in
  3. Under **Week(s)** Select the semester you are enrolled in (Semester 1 or 2)
  4. Under **Day(s)** Select all weekdays (Mon – Fri)
  5. Under **Time** Select 08:00am – 22:00 (Day and Evening)

- Under **Report Type** select Grid
- Click on **View Timetable**

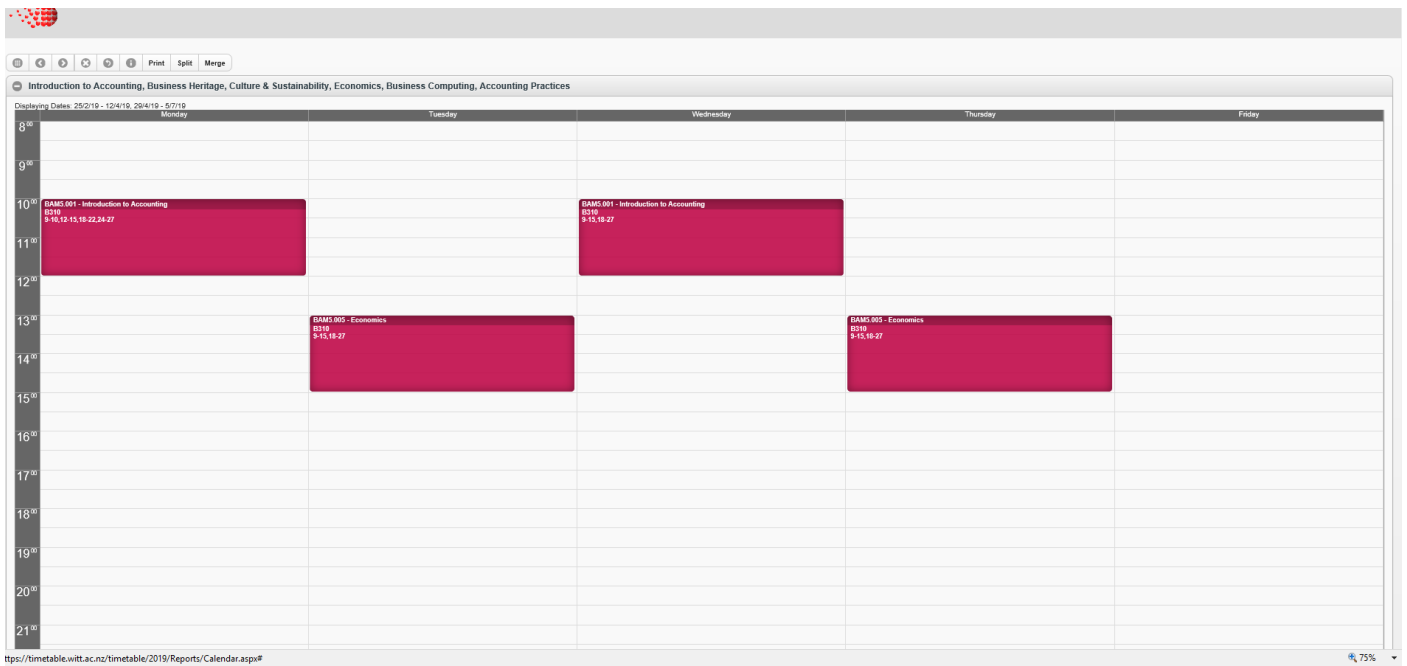
The screenshot shows the '2019 WITT Timetables' web application. On the left is a navigation menu with buttons for 'Information', 'Locations', 'Programmes of Study' (highlighted in red), 'Modules', 'Staff', and 'Student Sets'. The main content area is titled '2019 WITT Timetables' and 'Programmes of Study'. It features a 'Select Department' dropdown menu, a search box for programme names, and several filter categories: 'Select Programme(s)', 'Week(s)', 'Day(s)', 'Time', and 'Select Report Type'. The 'Week(s)' filter is set to 'This Week', 'Day(s)' to 'All Weekdays (Mon - Fri)', and 'Time' to '08:00am - 17:00 (Day)'. The 'Select Report Type' is set to 'Grid'. At the bottom are 'View Timetable' and 'Reset' buttons. Copyright information 'Copyright WITT © 2019' and the website 'www.witt.ac.nz' are visible at the bottom.

The sections for Week(s), Day(s) and Times can be changed to customise your timetable. To do this go to **Week(s)**, scroll down and select the first week then holding down ctrl select other weeks.

- Selecting **Module** on the left hand side will give you a timetable based on what courses you have enrolled in.
  - Select the relevant **Department** with the drop down menu (Administration, Art & Design etc)
  - Under **Select Module(s)** Select the courses that you are enrolled in. To select more than one course hold down the ctrl key and select multiple courses
  - Under **Week(s)** Select the weeks that you wish to look at
  - Under **Day(s)** Select all weekdays (Mon – Fri)
  - Under **Time** Select 08:00am – 22:00 (Day and Evening)
  - Under **Report Type** select Grid
  - Click on **View Timetable**

The screenshot shows the '2019 WITT Timetables' web application with the 'Module Timetables' filter selected. The navigation menu on the left has 'Modules' highlighted in red. The main content area is titled '2019 WITT Timetables' and 'Module Timetables'. It features a 'Select Department' dropdown menu set to 'Business and Management', a search box for module names, and several filter categories: 'Select Module(s)', 'Week(s)', 'Day(s)', 'Time', and 'Select Report Type'. The 'Select Module(s)' filter shows a list of modules including 'BAMS.001 - Introduction to Accounting' through 'BAMS.008 - Management'. The 'Week(s)' filter is set to 'This Week', 'Day(s)' to 'All Weekdays (Mon - Fri)', and 'Time' to '08:00am - 22:00 (Day and Evening)'. The 'Select Report Type' is set to 'Grid'. At the bottom are 'View Timetable' and 'Reset' buttons. Copyright information 'Copyright WITT © 2019' and the website 'www.witt.ac.nz' are visible at the bottom.

5. A new tab will open in your browser viewing the timetable you have selected. Here is an example:



How to read the timetable and what each section means



Goes to the calendar so you can choose a week.



Goes back to the previous week



Goes to the next week



Clears the current week



Goes back to the Report menu



If you have selected multiple modules/courses etc this will split them into separate sections



This will put the split modules/courses into one section

1. **Days** are listed across the top and times down the left hand panel.
  2. **Module** (individual courses/classes) are named in the darker colour of each block
  3. **Room numbers** are listed in the lighter colour block for example: B101 (B Block, first floor)
  4. Tutors names and week are also listed in the lighter colour block
  5. If the information cannot be read – left click over the box.
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6. **Printing your timetable** – instructions may differ on the internet browser you are using. We recommend using Internet Explorer:
    1. Click on File
    2. Click on Print Preview
      - If one page is displaying then select **print**
      - If multiple pages are displaying click on **shrink to fit** and change the percentage until it fits on one page, then select **print**