

New Zealand Diploma in Business (Level 5)

with strands in Accounting or Leadership and Management

Intakes
22/02/2027 (New Plymouth)
19/07/2027 (New Plymouth)

Duration
1 year full-time or part-time equivalent

Domestic Fees
$7,876.00

International Fees
$28,166.00*

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WITT
WESTERN INSTITUTE OF TECHNOLOGY AT TARANAKI
TE KURA MATATINI O TARANAKI

New Zealand Diploma in Business (Level 5)

with strands in Accounting or Leadership and Management

Gain the skills to help a business achieve its operational objectives by applying knowledge and skills in an ethical manner in a bi- and multi-cultural environment; gain specialised knowledge and skills for application in operational roles depending on the strand selected.

On successful completion of this qualification you will be eligible to move into the second year of the Bachelor of Applied Management (Leadership and Management strand) or Bachelor of Accounting (Accounting strand), depending on the strand you complete.

For domestic students there are full and part-time study options. An excellent option if working or those with a busy schedule to undertake one or two papers at a time. This is a great opportunity for you to upskill while in employment. There are also evening papers available.

Fees Free Professional Development Opportunity

Looking to upskill without committing to a full qualification? For a limited time, local businesses can nominate one staff member to study this New Zealand Diploma in Business (Level 5) course fees free, saving $929.

Choose one of the courses under the Accounting and Leadership and Management strand for this Semester 2 intake.

Designed for working professionals, one course require just one 3-hour class per week and an estimated 10 hours of study, making it a practical way to build business capability while staying in the workforce. Courses can also be credited towards this full New Zealand Diploma in Business qualification.

How to get involved

To nominate a staff member or to find out more, please contact Kaitlyn Nickel to discuss how this sponsorship can work for your organisation. E: k.nickel@witt.ac.nz

You will learn how to:

- apply knowledge of the principles and practices of operations, accounting, sales/marketing, HR, and risk management, to support the operational efficiency and effectiveness of the entity.
- contribute in operational contexts to innovation and organisational change within a business entity.
- develop and maintain operational business relationships with stakeholders for efficient and effective performance of the entity.
- research and communicate information for efficient and effective performance of the entity.
- apply problem-solving and decision-making in operational contexts for efficient and effective performance of the entity.
- manage own and others' learning and performance within an operational context for efficient and effective performance of the entity.
- apply professional and ethical behaviour, in a socially and culturally appropriate manner.
- analyse the impact of internal and external environments on entities.
- analyse how the origin and nature of the bi-cultural partnership (as embedded in the Treaty of Waitangi) can be applied to business a ctivities and relationships.

Courses

Core courses - for both strands

BSNS5001

Organisations in an Aotearoa New Zealand Context

The aim of this course is to develop the knowledge, skills, and competencies to analyse organisations and engage with stakeholders in an Aotearoa New Zealand context.

WITT reserves the rights to withdraw or adjust programmes, alter start date or fee schedules, and make any other changes as it may deem desirable or necessary, without prior notice. All programmes are subject to a sufficient number of enrolments and completion of all approval and accreditation requirements.

WITT and this programme are part of Te Pūkenga – New Zealand Institute of Skills and Technology

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BSNS5002

Business Environments

The aim of this course is to develop the knowledge, skills, and competencies to analyse and manage the impact of environmental influences on an organisation.

BSNS5003

Business Functions

The aim of this course is to develop knowledge, skills, and competencies relevant to the core business functions of accounting, operations, human resource management, marketing and sales.

BSNS5004

Change and Innovation

The aim of this course is to develop the knowledge, skills, and competencies to contribute to organisational change and innovation.

Accounting strand

In this strand you will gain the skills and knowledge to be employed in a variety of business entities in accounting roles such as: finance administrator, inventory controller, accounts receivable/payable officer. Graduates may also be able to contribute to community groups in volunteer accounting functions.

ACCY5101

Introduction to Accounting and Taxation

The aim of this course is to develop the knowledge, skills, and competencies to apply accounting concepts, standards, processes, and tax rules to prepare financial statements.

ACCY5102

Applied Accounting

The aim of this course is to develop the knowledge, skills and competencies to record and process a range of financial transactions.

ACCY5103

Analysis of Financial Information

The aim of this course is to develop the knowledge, skills and competencies to calculate, analyse and interpret financial information to inform decision making for an organisation.

ACCY5104

Budgets for Planning and Control

The aim of this course is to develop the knowledge, skills, and competencies to prepare and use budgets to monitor performance and determine internal controls to minimise risk for an organisation.

Leadership and Management strand

In this strand you will gain the skills and knowledge to work or gain employment as a manager/ leader in roles at an operational level within New Zealand businesses.

BSNS5401

Introduction to Leadership

The aim of this course is to develop the knowledge, skills, and competencies to analyse and identify effective leadership approaches that promote positive workplace culture, diversity and change.

BSNS5402

Operations Management and Compliance

The aim of this course is to develop the knowledge, skills, and competencies to evaluate operational issues and challenges and apply operational techniques for continuous improvement and compliance.

BSNS5403

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Business Planning

The aim of this course is to develop the knowledge, skills, and competencies to engage in business planning and develop strategies that improve organisational performance.

BSNS5404

Managing Projects

The aim of this course is to develop the knowledge, skills, and competencies to effectively manage projects and lead project teams.

Entry Requirements

General admission

Achievement of NCEA Level 2 including:

- 8 Literacy credits at Level 2 or above; and
- 14 Numeracy credits at Level 1 or above
- or an equivalent of the above, or successful completion of an approved qualification at Level 3 or above with a relevant pathway.

English language requirements

Candidates who have English as a second languge are required to have an academic international English Language Test System (IELTS) score of 5.5 (general or academic) with no individual band score lower than 5.0, or equivalent.

International Scholarships

Please see here for information regarding international scholarships.

Study Pathway

Complete the NZ Diploma in Business (Level 5) and pathway into the second year of the Bachelor of Accounting or Bachelor of Applied Management.

After completing my certificate in business administration last year and enjoying it so much, I decided to push myself further.

It's been an amazing experience so far and I'm really enjoying the challenges. The support provided by the student success team and tutors is incredible. Being dyslexic I struggled with school and never thought I'd be able to study let alone do a diploma. The teaching and support here has completely changed my perception of learning with dyslexia. I was really nervous when I first started, but pushing myself out of my comfort zone has been the best decision for me and my future. I'm excited to see where this course takes me and what opportunities it opens up for me in the future.

Hannah Bryan

New Zealand Diploma in Business

*International Fee Exclusions

International fees displayed are for 1 year of study (equivalent to 120 credits); OR as specified for the duration of the programme of study, and do not include the below;

- Travel and Medical Insurance – NZ $800 per year (provided by UniCare NZ)
- Compulsory Student Services Fee (CSSF) – NZ $320 per 120 credits

International fees may increase in each new academic year. Any increase in the fees is required to be paid in full before a student is enrolled and allowed to attend class.

Post Study Work Visa Eligibility

International graduates may be eligible for an open Post Study Work Visa.

https://www.witt.ac.nz/international-students/post-study-work-visa-eligibility

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