

# Western Institute of Technology at Taranaki Limited

(the Company)

## MEETING OF THE BOARD OF DIRECTORS

**Date:** 29 April 2020

**Time:** 9.30am

**Venue:** By video conference

**Directors:** Robin Brockie - Chair, Beverly Gibson – Deputy Chair, Cassandra Crowley, Daniel Fleming, Lyal French-Wright, Sam Huggard, Charlotte Littlewood and Colleen Tuuta

**Executive Leadership Team:** John Snook – Chief Executive, Nicola Conley, Daniel Jackson, Nita Hutchinson, Linda Weterman, Ruth Crawford, Daniel Fuemana, Kyle Hall

## OPEN AGENDA

Item	Subject
1.	Karakia
2.	Welcome and apologies
3.	Register of interest
4.	Confirmation of previous Board minutes <ul style="list-style-type: none"><li>a) 26 February 2020</li><li>b) 1 April 2020</li></ul>
5.	Management reports: <ul style="list-style-type: none"><li>a) CFO Report</li><li>b) Health and Safety Report</li></ul>
6.	Receipt of Audit and Risk Committee minutes – 18 March 2020 Receipt of Draft Audit and Risk Committee minutes – 23 April 2020 – need to write <ul style="list-style-type: none"><li>• Recommendations from this meeting to adopt the following:<ul style="list-style-type: none"><li>○ Strategic Plan 2020-2024</li><li>○ 2019 Annual Report</li><li>○ Confirmation of Audit and Risk Membership and Chair</li></ul></li></ul>
	<b>Strategic or discussion items</b>
7.	Chief Executive Update
8.	Covid-19 Verbal Update
9.	RoVE/NZIST Verbal Update
	<b>Decision Items</b>

10.	Adoption of Strategic Plan 2020 – 2024, Te Korowai Mātauranga o Taranaki
11.	Adoption of 2019 Annual Report
12.	Adoption of the Stage 1, Business Case (Campus Master Plan)
13.	Ratification of Appointments of Audit & Risk Committee and Committee Chair
14.	Ratification of Re Appointment of continuing Personnel Committee
	<b>Public Excluded</b>
15.	Recommendations to move to Public Excluded
16.	Chief Executive Contract
17.	Closing karakia

**Western Institute of Technology at Taranaki Limited**

**Board of Directors, Public Excluded**

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987, resolves that the public is excluded from the following part of the proceedings of the Board of Directors meeting for the following reason/s:

*Chief Executive Contract*

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect the privacy of natural persons and the matters involves confidential information about an identifiable person.