

Booking Form
Group name: NZ Institute of Highway Technology
Reference No: 606043

ACCOMMODATION FORM:

10th – 12th May 2021

HOTEL BOOKINGS AT THE SCENIC HOTEL TE PANIA
45 Marine Parade, Napier

FULL NAME: (Title & Initials) _____

COUNTRY: _____ **MOBILE:** _____

E-MAIL: _____

ARRIVAL DATE: _____ **ARRIVAL TIME:** _____ **2pm** _____

DEPARTURE DATE: _____ **DEPARTURE TIME:** _____ **10am** _____

NUMBER OF GUESTS OCCUPYING THE ROOM: _____

ROOM PREFERENCE: (Please Circle)

- TWIN (2 double beds)**
- DOUBLE**

ROOM RATES (Superior): \$210.00 incl GST, per room, per night

Check-in time is no earlier than 2.00pm

PLEASE CALL TO PROVIDE CREDIT CARD DETAILS TO GUARANTEE THE BOOKING
Ph. 06 833 7733

Bookings with no credit card details are not guaranteed

(the credit card details provided are only to secure the booking; the credit card will not be charged)

Send completed form to: tepania@scenichotels.co.nz

Conference Accommodation Conditions:

- Accounts settled at the hotel by credit card will incur a 1.5% credit card surcharge.
- Cancellation policy: if you wish to cancel your reservation, please notify the hotel at least 7 days prior to the date of arrival. Cancellation fees may apply.
- Any guest whom fails to check-in and has not advised us of a cancellation, will be subject to one nights accommodation charge.
- More than two adults in a room will incur an extra \$35.00 incl GST charge per adult per night.
- Check in time is no earlier than 2.00 pm & check out time is 10.00 am.
- All bookings are subject to availability.
- Pre and post accommodation is subject to availability at conference rate
- A credit card authorisation will be required on check in. If a credit card is not available then a cash deposit of \$150 will be required as security for any incidentals.

HOTEL USE ONLY:

Confirmed by: _____ Date: _____

Reference Number: _____